

**Minutes of the SWPBA Business Meeting, Montgomery Bell State Park, November 17, 2011.**

**Kim Sparks, president and Debbie Arnwine, Secretary**

11:24: President Kim Sparks (TN) called the meeting to order. Roll call: Mississippi, Georgia, South Carolina, North Carolina, Kentucky, Tennessee and Alabama were present.

11:26: Secretary Debbie Arnwine (TN) read the minutes from the 2010 SWPBA business meeting.

11:32: Susan Cohn (KY) motioned to approve the 2010 minutes. Lisa Huff (AL) seconded. Minutes were approved by unanimous vote.

11:33: Kim Sparks (TN) brought up old business.

- a. Kim Sparks (TN) asked anyone interested to contact her for assistance in beautification of website.
- b. After brief discussion, everyone agreed to continue once –a-year update of newsletter on website with schedule to be decided by host state.
- c. Kim Sparks asked for recommendation on a more efficient method to get information for member updates. After brief discussion, everyone thought existing procedure was adequate.

11:35: Kim Sparks (TN) made recommendations for changes to constitution and by-laws:

Constitution proposed changes:

Article 4: Replace “hose” with host, “of” with for, “years” with year’s in sentence 4. Mike Beiser (MS) added that “of” should be replaced with or in the same sentence.

Article 8: Add “...in person or in abstentia via phone or video conferencing or electronic notification” to end of first sentence. Add “...or electronic...” to options for emergency ratification in the last sentence.

By-laws proposed changes:

Article 1: Add “... either in person or in abstentia via phone or video conferencing...” to second sentence.

Article 2: Add “... or electronic...” to ballot in second sentence.

Article 5: “... or electronically” to end of last sentence.

Article 8: Add “... or electronic” to ballot options in last sentence.

- 11:43: Kim Sparks (TN) asked for a motion to accept changes to constitution and by-laws. Emily Hollingsworth ( SC) moved to accept all changes. Mike Beiser (MS) seconded. Changes to constitution and by-laws were approved by unanimous vote.
- 11:44: Kim Sparks (TN) brought up for discussion option of becoming a non-profit organization. Cost would be \$400 for application fee, plus legal support. There would also be a need for a permanent address. Mike Beiser (MS) mentioned laws were different in each state and moved to table the discussion. Susan Cohn (KY) seconded the motion. Unanimous vote to table the discussion.
- 11:47: Kim Sparks (TN) suggested Alabama look into establishing a PayPal account for SWPBA. Pat Alicea (TN) voiced concern that state electronic systems require vender ID to use credit card. Kim Sparks (TN) asked for other suggestions. No suggestions were made. Kim Sparks raised question of accountability for expenses. Members did not feel accountability was a concern.
- 11:49 Kim Sparks (TN) asked members for any new business. There was none. Pat Alicea (TN) moved to close new business. Sharon Kington (TN) seconded. Motion passes by unanimous vote.
- 11:50: Kim Sparks (TN) asked for 2012 nominations for president. Lisa Hicks (AL) nominated James Whorley (in abstentia). Susan Cohn (KY) seconded. Nomination passed by unanimous vote.
- 11:52: Lara Panayotoff (KY) nominated Lisa Huff for 2012 secretary. Mike Beiser (MS) seconded. Nomination passed by unanimous vote.
- 11:53: Kim Sparks (TN) asked if Mississippi was willing to host 2013 meeting. Mike Beiser (MS) agreed.
- 11:54: Lisa Huff (AL) asked what timing worked best for members and was concerned about November presidential elections. During discussion, several states expressed September was not good due to field schedules. Most members felt October would be the best month.
- 11:55: Kim Sparks (TN) passed the worm to Lisa Huff (AL)
- 11:55: Kim Sparks (TN) moved to adjourn the 2011 SWPBA business meeting. Mike Beiser (MS) seconded. Motion passed by unanimous vote.